

Minutes of the meeting of Governing Body Meeting

of

Vignan Institute of Pharmaceutical Technology, Visakhapatnam

held on 02.06.2019

at 11:00 AM

A.M. / P.M. at 2:00 PM

under the chairmanship of Shri



VIGNAN

INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

(Approved By AICTE, PCI New Delhi & Affiliated to JNTUK - Kaknada)

An ISO 9001:2015, ISO 14001:2015 & OHSAS 18001:2007 Certified Institution

No. VIPT/PO/2019-20/06/GBM-01

Dt: 02-06-2019

MINUTES OF MEETING OF THE GOVERNING BODY

Record notes of discussion in the Governing Body meeting was conducted on 2nd June 2019 under the chairmanship of **Prof KPR Chowdary**, held at Vignan Institute of pharmaceutical Technology.

Timings: 10-00 A.M. onwards

Venue: Board Room

Key agenda points

1. Welcome note by chairman
2. Review of previous GBM Minutes
3. Report of Institute's progress FAY 2018-19, Presented by Principal, VIPT
4. Plan of Action FAY 2019-20
5. Resolutions approved by Governing Body
6. Any other point of members interest with prior permission by the chairperson

Point No. 1: Welcome note by chairman

The chairman of the GB meeting, **Prof KPR Chowdary** formally invited all the members of the esteemed governing Body of Vignan Institute of Pharmaceutical Technology and also invited the members to accord suggestions for further development of the institute. Thereafter, he was handed over the session to Principal, Dr. Y. Srinivasa Rao for further presentation.

Point No. 2: Review of previous GBM Minutes

Dr. Y. Srinivasa Rao formally conveyed his special regards to all the members for being present at the meeting. Later, he has highlighted the resolutions of the previous meeting and also discussed about action initiated on each resolution. Subsequently he has presented the institute annual report FAY 2018-19.

Point No. 3: Report of Institute's progress FAY 2018-19 and Discussion by GB Members

As a part of the annual report of 2018-19, he has highlighted some important points like, students intake, admissions, attendance status, detentions, condonation of all semesters, final results of both ODD and Even semesters, Students placements, Students achievements in both Curricular and extracurricular activities etc.,

The following key points were discussed:

- o Discussions about NBA and NAAC documentation works
- o Developments of R & D Center
- o MoUs with industry and Hospitals
- o Discuss about academic results & Placements
- o Industry Institute Interface improving the Quality of Research for Students



Y. Srinivasa Rao
PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside VSEZ, Duvvada, Visakhapatnam-48

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- o Discuss about the PG Projects
- o Implementation of PCI Syllabus for PG Students
- o Discuss for conduct 11th IPA-SF on 28th, 29th Feb-2020

Point No. 4: Plan of Action presented by Principal, VPT

- o Upon the suggestions of GB Members, Principal of VIPT presented the proposed plan of action FY 2019-20. He has explained about academic schedules, event calendar, examination schedules, proposed training calendar, and the plan of curricular and extracurricular activities. Later, Principal invited suggestions.
- o The Governing Body approved the proposed budget for the Academic year 2019-20 as prepared by the Finance Committee. The allocation of Budget for Library: Rs.5,75,000/-; E-Governance: Rs.1,30,000/-; Workshops, Seminars and Faculty Development Charges: Rs.4,50,000, Student Welfare:15,00,000, Equipments Rs.15,00,000/-, Computer: Rs.10,00,000/- and Salaries Rs.1,60,00,000/-
- o Subsequently, Governing Body approved all the above proposals after necessary clarifications.

Point No. 5: Suggestions/Resolutions by the members in GBM:

- o Padma Bushan Dr Y Lakshmi Prasad advised to organize more FDP for improvement of teaching quality.
- o Dr V Krishna Murthy, MD of RK Hospitals, Member of GB agreed to give permission to do clerkship for V Year Pharm.D Students at RK Hospital Pvt.Ltd,
- o The Chairperson of LES, Dr L. Rathaiah proposed to develop student centric teaching approaches.
- o Prof Dr D.Rajya Lakshmi, JNTUK Nominee highlighted the importance of importance of effective e-content developments.
- o Mr A Ramanath Reddy, MD Actimus Biosciences Pvt.Ltd agreed to provide scholarships for the PG Students who work project in their labs
- o Dr L Rathaiah, Chairman- LES proposed to continue special scholarships for B.Pharmacy/Pharm.D students to merit and economically backward students.
- o All the highlighted and achievements of VIPT 11th IPA – SF congress 2020 conduct Host details are explained by Dr Y Srinivasa Rao, Principal.
- o Mr K Pavan Krishna, CEO Highlighted the placements of students, merit polices and award of students and staff.

Concluding remarks:

The chairperson of the meeting concluded the meeting and conveyed his thanks to all the members for sparing their valuable time to attend the meeting and for giving valuable suggestions. Lastly, the Principal of VIPT, Dr. Y. Srinivasa Rao also proposed his special thanks to all the members present over here and he has conveyed his heartfelt thanks to all for giving invariable suggestions and formally concluded the meeting.



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Beside VSEZ, Duvvada, Visakhapatnam-48

MINUTES

Minutes of the meeting of General Body Committee
of

Vignam Institute of Pharmaceutical Technology, Vivalchayathur
held on 02.06.2019 at 11:00 AM A.M. / P.M. at 2:00 PM

under the chairmanship of Shri

Members participated:

01. prof KPR Chowdary Chairman former principal
AU College of pharmaceutical
Sciences, AU, VSP

02. Dr. L. Rathaiiah Member president & Correspondent
LES

03. Dr. D. Rajya lakshmi Member prof. Dept of CSE
JNTU Nominnee VSE, JNTUKV.

04. padma Bhushan Dr. Y lakshmi prasad - Member Ex- MP Chairman
Jana Sikshma Samsthanam

05. Dr. p. Rajeswara Rao Member HOD of pharmacology
AU, VSP

06. Dr. Y. Rajendra prasad Member HOD pharma Chemistry
AU, VSP

07. Dr. M. Ramesh Member HOD of Biotechnology
JNTUK

08. Dr. V. Krishna Murthy Member MD, RK Hospitals
pvt Ltd, VSP

09. Mr. Vikram B. Sukula Member Vice-president
Dr. Reddy's Labs VSP

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10. Mr. A. Ramnath Reddy Member MD, Actimus
Biosciences Pvt Ltd VSP

11. Sri K. pavan Krishna Member CEO, Vignam Groups VSP

12. prof. K. Varaprasada Rao Member HOD of Pharm Analysis VIPT, VSP

13. Dr. Y. Srinivasa Rao Member principal & professor
Secretary VIPT, VSP

MINUTES

Minutes of the meeting of Governing Body Meeting
of Vignan Institute of Pharmaceutical Technology
held on 06.01.2020 at 10:00 AM A.M./P.M. at 2:00 PM
under the chairmanship of Shri prof. KPR Chowdary

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VIGNAN

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No. VIPT/PO/2019-20/06/GBM-2

Dt: 06-01-2020

MINUTES OF MEETING OF THE GOVERNING BODY

Member of Secretary of the Governing Body, Dr. Y. Srinivasa Rao, Principal of VIPT organized the governing body meeting and it was conducted on 6th Jan 2020 under the chairmanship of **Prof. KPR Chowdary**, held at Vignan Institute of pharmaceutical Technology.

Venue : VIPT Board Room
Chaired by : Prof. KPR Chowdary, Chairperson, Governing Body, VIPT
Timings : 10-30 A.M. onwards

Key agenda points

- 1) Welcome note by chairman
- 2) Review of previous GBM Minutes
- 3) Report of Institute's progress of the last semester
- 4) Discussion on proposed plan of Action
- 5) Resolutions approved by Governing Body
- 6) Any other item

▪ **Agenda Point No. 1: Welcome note by chairman:**

The chairman of the GB meeting, **Prof KPR Chowdary** formally welcomed all the members of the governing Body and he thanked to CEO Mr. K. Pavan Krishna for his efforts during his tenure. All other members also conveyed their greeting & best wishes to Mr. Pavan Krishna for his new assignments. Later, **Prof KPR Chowdary** formally invited and introduced new CEO of Vignan Vizag Group, Mr. N. Srikanth to the Governing Body and Dr. Y. Srinivasa Rao formally reported the personal profile of New CEO to the body. Subsequently all other members formally welcomed new CEO of Vignan group, Vizag.

▪ **Agenda Point No. 2: Review of previous minutes:**

Dr. Y. Srinivasa Rao formally thanked the members for their gracious presence in the meeting. Later, Principal reported about recent developments including admission status, training and development activities, and recruitment details etc.



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▪ **Agenda Point No. 3: Report of Institute's progress of the 1st Sem of 2019-20:**

- Principal of VIPT, Dr. Y. Srinivasa Rao has reported the recent developments of the last semester including list of students condoned, students promoted, co-curricular and extracurricular activities, students achievements, etc.
- The chairperson the GB enquired about quality of teaching process. Subsequently Principal highlighted the process and staff induction programmes like, FDP, Course file preparation, continuous assessment process through students' feedback etc.

Agenda Point No. 4 Plan of Action:

Upon the recommendations of Finance Committee meeting, the principal presented the following for approval and necessary ratification:

- Principal of VIPT proposed to promote 11th IPA-SF congress 2020 around the regional national wide for success of conference.
- Principal of VIPT proposed financial assistance for smooth conduct of 11th IPA-SF congress 2020 in the institute and committee recommended the same.
- Promotion of faculty to higher positions.

Agenda Point No. 5: Suggestions and Resolutions by the members in GBM :

Based upon the suggestions of GB Members, Principal summarised list of activities of both curricular and extracurricular activities.

- Dr Y Rajendra Prasad, AU College of Pharmacy suggested the conduct placement conclave during the 11th IPA-SF congress 2020 for all the students who registered for conference.
- Dr V Krishna Murthy, MD- RK Hospital Pvt.Ltd suggested conducting clinical activities to participants in the conference
- Mr K V Mohan Rao, HR-Manager, Dr.Reddy's Laboratories suggested for industry and institute interaction and also suggested to make MoUs with industries.

Agenda Point No. 6: Any Other Item

Total faculty strength of **48** approved for the next academic year 2020-21.

Conclude remarks:

There bring no other points, the meeting was concluded at 2.00PM by Chairperson of Governing Body Prof KPR Chowdary and once again thanked all the members for sparing their valuable time to attend the meeting. Finally, the Principal of VIPT, Dr. Y. Srinivasa Rao proposed vote of thanks to all the members present over here and he has conveyed his thanks to all the members for giving invariable suggestions and formally concluded the meeting.



Y. Srinivasa Rao
PRINCIPAL
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PHARMACEUTICAL TECHNOLOGY
Beside VSEZ, Duvvada, Vissakhapatnam-48

MINUTES

Minutes of the meeting of Governing Body Meeting
of

Vignam Institute of Pharmaceutical Technology

2

held on 06/01/2020 at 10:00 AM A.M. / P.M. at 3:00 PM

under the chairmanship of Shri

01. Prof. KPR Chowdary Chairman Former principal of
AU college of Pharm.
Sciences, VSKP
02. Dr. L. Rathiah Member. president & Correspondent
LES, Guntur
03. Dr. VS Vakula Member professor Dept of
JNTUK - Nominee. EEE, JNTUKV
04. padma Bushan Member Ex-AMP Chairman
Dr. V. lakshmi prasad Janasiksha Samstam
05. Dr. p. Rajeswara Rao Member Head of pharmacy
AU college of pharm.
Sciences. VSKP
06. Dr. y. Rajendra prasad Member. Head of pharmaceutical
Chemistry, AU college of
pharmaceutical Sciences
VSKP
07. Dr. M. Ramesh Member Head of Biotechnology
JNTUK
08. Dr. V. Krishna Murthy Member. MD, RIK Hospital Pvt.
Gajuwada.
09. Mr. KV. Mohan Rao Member. HR- Manager
Dr. Reddys laboratories
Visakhapatnam

BOOK



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10. Mr. A. Ramnath Reddy Member MD, Actimus Biosciences
pvt. Ltd, VSKP

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11. Sri K. pavan Krishna Member CEO, Vignam Group
of Institutions
Visakhapatnam

[Signature]

12. prof. K. Varaprasada Rao Member Hod of phem. Analysis
VIPT

[Signature]

13. Dr. Y. Srimivasa Rao Member
Secretary principal & professor
VIPT

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