



VIGNAN

INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

(Approved By AICTE, PCI New Delhi & Affiliated to JNTUK - Kaknada)

An ISO 9001:2015, ISO 14001:2015 & OHSAS 18001:2007 Certified Institution

ANNUAL E-GOVERNANCE REPORT: 2021-22

E-Governance in the field of the educational sector has changed the way of administration. With the data and processes model of an educational Institution, makes the process easy, well-organized and error free. This is designed to make the system user-friendly, time saving and cost saving also. It helps in improving transparency, providing speedy information, dissemination, improving administrative efficiency and public service in all the aspects of education. The institution was successful in implementing the following services in this year.

S.NO	Name of the Service	Area of Operation
1	College Automation Package (ECAP)	This Software assumes an imperative part in smoothing out the everyday participation and imprints framework. It is flexible and developed by cutting edge technology & provides an integrated platform for all the students, teachers, administration & other staffmembers .It is a web based application system & user can easily access from anywhere by login user ID & password.
2	Website Developing and Maintenance	Institution has a website to share the infrastructural, academics and placement information with its stakeholders. Results shall also be uploaded to the website directly.

The total expenditure incurred towards e- governance during the year 2021-22 is **Rs 1,30,000/-**

Y. Subash



PRINCIPAL
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Beside: VSEZ, Duvvada, Visakhapatnam-46

TAX INVOICE



WEBPROS SOLUTIONS PVT. LTD.

Reg. Office & Factory: # 39-34-15/3, Ambedkar Colony,
Behind RTO Office, Near R & B, Muralinagar, Visakhapatnam - 530007
Mobile: 9866078889, 9705748149 Email: ravi@webprosindia.com

Buyer's Name & Address:

Vignan Institute of Pharmaceutical Technology
Besides VSEZ, Kapujaggraju Peta Duvvada
Visakhapatnam -530049

Buyer's TIN No.:

Ship to:

Vignan Institute of Pharmaceutical Technology
Besides VSEZ, Kapujaggraju Peta Duvvada
Visakhapatnam -530049

Buyer's TIN No.:

Invoice No: **WS367**

Date: **12-03-2022**

P.O. No: **Verbal**

P.O. Date:

Supplier's Ref. No:

Dispatched Through:

Dispatch No:
12-03-2022

Dispatch Date:

Destination :
VIPT

Packing Details:

Terms of Delivery:

Contact Person:

Contact No: **94922 78555**

Terms of Payment

Sl. No.	Description of Goods	Qty Nos	Unit Rate ₹	Amount ₹
1	Engineering college automation package (for the period of Mar 2022 To Feb 2023)	1	1,00,000.00	1,00,000.00
In words			18%	1,00,000.00 18,000.00

One Lakh Eighteen Thousand Only

Total after Tax

1 ₹ 1,18,000.00

Terms & Conditions

- Payment to be made in favour of Webpros Solutions Pvt. Ltd.
- Interest @18% will be charged if the bill is not paid within the stipulated time.
- Goods once sold will not be taken back.
- No Warranty for burn and physical damage.
- All disputes subject to Visakhapatnam Jurisdiction only.

Company's Bank Details: Bank Name: HDFC BANK LTD

Current Account No. 00502000018344

Branch Name: Dwarakanagar.

FSC Code: HDFC0000050

For Webpros Solutions Pvt. Ltd.



(Authorized Signatory)



M/s Jain Infotech
Above Sree Jain Brothers,
Srikanthi Theatre Lane,
Jain Temple Road
Visakhapatnam- 530 002, INDIA
Ph : 91 - 891 - 2755103
E-Mail : support@bookandhost.net
Website : www.bookandhost.com
GSTIN : 37ALAPJ0091R1ZS

Tax Invoice #99102

Invoice Date: 20/10/2021

Due Date: 30/10/2021

Invoiced To

Vignan Institute of Pharmaceutical Technology
ATTN: Sunil Kumar
Beside VSEZ
Duvvada
Visakhapatnam, Andhra Pradesh, 530049
India

Description	Total
Website Designing with 2GB Space	Rs 12,000.00INR
Sub Total	Rs 12,000.00INR
18.00% Goods and Service Tax	Rs 0.00 INR
Credit	Rs 0.00 INR
Total	Rs 12,000.00INR



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PRINCIPAL
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PHARMACEUTICAL TECHNOLOGY
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Minutes of the meeting of Governing Body Meeting (Zoom App)
of
Vignan Institute of Pharmaceutical Technology, Visakhapatnam
held on 12-06-2021 at 11: AM A.M. / P.M. at 2:00 PM
under the chairmanship of Prof. Dr. Rao Vadlamudi



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No. VIPT/PO/2021-22/06/GBM-1

Dt: 12-06-2021

MINUTES OF MEETING THE GOVERNING BODY

Record notes of discussion in the Governing Body meeting was conducted on 12th June 2021 under the chairmanship of Prof. Dr. Rao Vadlamudi, Chairperson, held at Board room, Vignan Institute of pharmaceutical Technology.

Timings: 10-00 A.M. onwards

Key agenda points

- 1) Welcome note by chairman
- 2) Review of previous GBM Minutes
- 3) Report of Institute's progress for the Academic Year 2020-21
- 4) Plan of Action FY 2021-22
- 5) Resolutions approved by Governing Body
- 6) Conclude remarks

❖ Agenda Point No. 1: Welcome note by chairman

Principal of VIPT and Member of Secretary of Governing Body, has organized the GB meeting. As a part of this meeting, the President of lavu educational society Dr. Lavu Rathaiah formally invited Dr. Rao Vadlam as the new chairperson of Governing Body, and he has introduced him to all the esteemed members of the Governing Body. Further Dr. Lavu Rathaiah has expresses his deep condolences for former chairperson of GB, Late Prof. KPR Chowdary.

Since, Prof. KPR Chowdary was expired on 27th Dec 2020, Dr. Lavu Rathaiah has requested Mr. N. Srikant, CEO-Vignan Vizag to brief about new chairperson to the body. After induction meeting, The CEO of Vignan Vizag requested all the members to propose their condolences to the Late Prof. KPR Chowdary former chairperson of the Governing Body. Later he has arranged condolence meeting for Late Prof. KPR Chowdary and all the honorable members proposed their condolences. Principal of VIPT presented the historical contributions of Prof. KPR Chowdary and further meeting proceeded as per agenda.

❖ Agenda Point No. 2: Review of previous GBM Minutes by Principal, Dr. Y. Srinivasa Rao

Dr. Y. Srinivasa Rao formally thanked all the members for continues support being present and presiding over the meeting. He has introduced the entire faculty to the Governing Body. Further, he has presented the resolutions and progress of the last meeting. The chairperson the GB enquired about institute profile and CEO and Principal of VIPT elaborated about institute.

❖ Agenda Point No. 3: Report of Institute's progress FAY 2020-21

Principal of VIPT, Dr. Y. Srinivasa Rao has presented the annual report of the Institute FAY 2020-21 and deeply analysed current aspects, Research developments, students' progress, students Attendance & Condonation of all semesters, End results of both ODD and Even semesters, Student's placements,



Principal
VIGNAN INSTITUTE OF
PHARMACEUTICAL TECHNOLOGY
Baddalur, Vizag, Visakhapatnam-530015

1. General Body, Working Committee, Sub-Committee or Board, as the case may be
2. The name of the Union, Company, Society or the Body, as the case may be
3. The place at which the meeting was held.
4. At the end of the minutes Chairman or President of the meeting and the Secretary to sign while mentioning the number of corrections made in the recording the minutes of the meeting.

List of students who gone for Higher education, Student's achievements in both Curricular and extracurricular activities etc.,

- o The chairperson the GB enquired about placement index of last three years. He has also pointed out the importance of effective CRT programmes for better placements. Principal of VIPT elaborated the details of all the initiatives and training programmes.
- o Specially, The Dr V Krishna Murthy, Member of GB appreciated for consistence academic results and placements.
- o The member of GB, Dr P Rajeswara Rao Appreciated the faculty members for Publishing more research papers during COVID pandemic situation.
- o Mr N. Srikant, CEO highlighted the progress of infrastructure developments and also reported the institute policies and perspectives.

❖ **Agenda Point No. 4: Plan of Action 2021-22**

- o Upon the suggestions of GB Members, Principal of VIPT has presented the plan of action FY 2021-22. He said that the institute wanted to complete NBA accreditation by 2022 and further the institute plan to apply for NAAC accreditation by 2022-23, Facilities for student progression like, clubs, Upgradation of class room furniture, renovation of research Lab etc. Later, he has presented the plan of action to improve the quality in placements, also proposed R&D center for better research activities. Later, Principal of VIPT formally invited suggestions for improvement of the institute.
- o The Governing Body approved the proposed budget for the Academic year 2021-22 as prepared by the Finance Committee. The allocation of Budget for few heads are **Library:** Rs.9,00,000/-; **E-Governance:** Rs.1,50,000/-; Seminars, Workshops and Faculty Development Charges: Rs.2,25,000; student welfare:Rs.7,50,000/-, Electrical Equipment: Rs.40,00,000/-, Computers : Rs.20,00,000/- and Salaries: Rs.1,70,00,000/-
- o The Governing body approved the faculty strength of **48** approved for the academic year 2021-22.

❖ **Agenda Point No. 5: Suggestions and Resolutions by the members in GBM:**

- o Dr V Krishna Murthy, MD of RK Hospitals suggested for facilities for self learning (digital library)
- o Mr A Ramanath Reddy, MD Actimus Biosciences Pvt. Ltd. appreciated the faculty for well doing the consultancy project with their lab.
- o Dr Y Rajendra Prasad, Principal AU College of Pharmacy suggested to lay black top approach road for college and establish separate cabins for academic and administrative supporting system.
- o Prof P Rajeswara Rao, Ex-BOS of AU, Pharmacy suggested to provide Hot and Normal water for students due to Covid 19 Pandemic conditions.
- o Dr L Rathaiah, Chairman- LES appreciated the activities principal of staff for doing publications and academic activities through online.
- o All the highlighted and achievements of VIPT and in VIPT campus and details are explained by Dr Y Srinivasa Rao, Principal.

Concluding remarks:

There bring no other points, the meeting concluded at 2.00PM by Chairperson of Governing Body Dr. Rao Vadlamudi and once again the members of the committee were available time to attend the meeting and for giving suggestions. As a part of the concluding meeting felicitated Chairperson of Governing Body Dr. Rao Vadlamudi. Finally, the Principal of VIPT, Dr. Y. Srinivasa Rao proposed vote of thanks to all the members present over here and he has conveyed his thanks to all the members for giving invariable suggestions and formally concluded the meeting.



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Y. Srinivasa Rao